

GUNNEDAH

46 Elgin Street, Gunnedah NSW 2380

Telephone: (02) 6742 2766

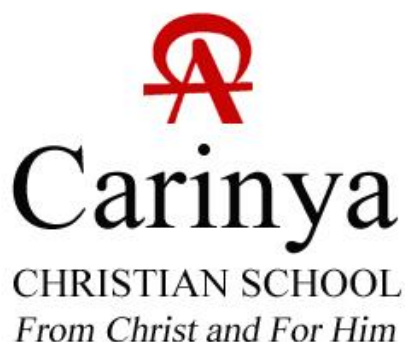
Email: gunnedah@carinya.nsw.edu.au**TAMWORTH**

25 Boronia Drive, Tamworth NSW 2340

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Carinya Christian School operated by the Tamworth Christian Education Association Limited
ABN 89 002 643 594



ENROLMENT APPLICATION FORM

GUNNEDAH

OFFICE USE ONLY – DATE PROCESSED _____

Family Name: _____

Student Name/s: _____

TASS: _____

Enrolment Admin Fee: _____

Enrolment Admin Fee Paid: _____

ENROLMENT REQUIREMENTS

- This application form will cover the parent(s) and/or guardian(s) and all children in the family.
- Completion of this form does not guarantee a place in the school. This will be confirmed in a letter of offer from the school following an enrolment interview.
- It is important that you read and sign the **Conditions of Enrolment**.

Please sign and return this Enrolment form together with:

Mandatory Requirements

- ☐ Copy of Australian birth certificate. If not born in Australia, please provide a copy of your child's passport and visa showing Australian residency status or Certificate of Australian Citizenship.
- ☐ Immunisation History Statement. The Immunisation History Statement can be obtained by contacting the Australian Childhood Immunisation Register on 1800 653 809.

Additional Documents as Relevant

- ☐ Copies of each child's latest 2 school reports (not applicable for Prep or Kindergarten applications)
- ☐ National Assessment Program - Literacy and Numeracy (NAPLAN) results or equivalent
- ☐ Legal documentation - if applicable eg. child welfare arrangements
- ☐ Reports from specialists and additional medical history, if applicable

CONDITIONS OF ENROLMENT

This is a legal document and must be read carefully

PLEASE SIGN

acknowledging your acceptance of the terms of enrolment

TERMS OF ENROLMENT

I/We hereby apply to have our child/children, enrolled as a student at Carinya Christian School.

In the event of his/her acceptance as a student at the School, we agree to the following conditions:

1. We acknowledge that the teaching activities and nature of the School shall be in accordance with the principles contained in the Memorandum and Articles of The Tamworth Christian Education Association Ltd. In summary this states that all teaching and learning acknowledges the centrality of Christ, the sovereignty of God and the authority of the scriptures.
2. We agree to provide a copy of the immunisation history statement for each child. (Available from Medicare on 1800 653 809 or via the MyGov website.)
3. We agree to notify the School in writing of all changes of name, address and telephone numbers.
4. We agree that our child/children will take part fully in the educational program of the School.
5. We agree to abide by all the policies, procedures and decisions of the School. We understand the School, in conjunction with the Board of the Association may, at its discretion, suspend or terminate enrolment for serious problems or breaches of School policy or procedures. (NB: Policies and procedures available on the School website).
6. We agree that a position in the School is secured by payment of an Enrolment Administration Fee which is due before the commencement date. The amount to be paid is as set out in the current Fees and Charges policy. We understand that this is a non refundable fee should our child/children be withdrawn before the commencement date.

7. School Fees

- 7.1. **Paying fees.** We agree to pay the school fees, including school tuition and other ancillary charges in accordance with the current Fees and Charges policy. We acknowledge that if the school fees are not paid within the period specified then late fees will be charged by the School.

We acknowledge that if the school fees are not paid as per the Fees and Charges policy, the Principal has the right to suspend or terminate our child's enrolment.

- 7.2. **Withdrawing our child from the School after he or she has started attending the School.** We acknowledge that if, after our child has started attending the School, we decide to withdraw our child from the School, we will give at least one full term's notice in writing before withdrawing our child from the School. We understand that if we do not give this notice one term's school fees will be payable. In the event that fees are still owing when our children leave the School we understand that the School will offset fees owing by any credit on our account.
- 7.3. **Absent from the School for an extended period.** We acknowledge that school fees will not be refunded if our child is absent from the School for extended periods due to sickness or injury. We also acknowledge that if we wish our child's place to be held open for reasons such as overseas travel, we will still be liable to pay the normal school fees.
- 7.4. **If our child is suspended from the School.** We acknowledge that the Principal may, at his discretion at any time (in keeping with the School's policies) suspend our child from attending the School and we will continue to pay all school fees and other charges during any period when our child is suspended.
- 7.5. **If our child is expelled from the School.** In keeping with the School's policies we acknowledge that we remain liable to pay all school fees up to the end of the term in which our child is expelled as well as all other charges incurred up to the date on which he or she is expelled.

- 7.6. **If the School ends its relationship with us.** We acknowledge the School's right to require us to remove our child from the School if the School concludes that the necessary relationship of trust and co-operation between us and the School is irreparably damaged. We understand that in these circumstances the school fees already paid for the term in which the student is required to leave will not be refunded. If school fees are still outstanding for the term during which we remove our child, we acknowledge these fees will remain payable.
8. **Joint and several liability.** We understand that both parents in signing the Confirmation and Terms of Enrolment accept joint and several responsibility for paying all school fees and ancillary charges. We understand that "Joint and Several" responsibility for payments means that both parents are responsible to pay school fees. Accordingly, if one parent fails to pay the school fees the other parent can be held responsible, irrespective of any arrangement between the parents or with another person (for example, a grandparent) as to who is to pay. We accept that the School will not enter into disputes arising from disagreements between parents over responsibility for paying school fees.
9. **Indemnifying the School**
- We agree to indemnify the School against any claim, cost, damage or suit which another party brings against the School arising out of our child failing to comply with the School Rules and Conditions or any reasonable direction of a School employee while at the School or travelling to or from the School.
 - We agree to be responsible for the cost of any damage our child causes to School property.
 - We recognise that students are responsible for their personal belongings and that the School will not be liable for any loss of these belongings.
10. **Changes to rules and conditions of enrolment.** We understand the School may amend the Terms of Enrolment from time to time and that any changes will be communicated to the School community and will apply from the date on which they are communicated.
11. **Privacy and use of photographs.** We acknowledge that the School will use the personal information it holds about our child and our family, as outlined in the Collection Notice for Students, for any lawful activity and in keeping with the School's Privacy Policy.
- In keeping with the **Privacy Policy** we consent to our child's photo/video appearing in correspondence, newsletters and magazines to help keep parents informed about school community matters. In addition we consent to the use of images and names being used for marketing, promotional and news activities. Parents/carers may 'opt out' of this additional provision in the use of Personal Information.
12. **Uniform.** We agree to provide our child with the complete school uniform as specified and to observe the "door to door" Uniform Policy as detailed in the uniform guidelines.
13. **Security.** We agree to provide our photograph or to be photographed so that we as parents/carers can be readily identified by staff.

CONFIRMATION

I/We accept the conditions of enrolment for: _____ in Year: _____

_____ in Year: _____

_____ in Year: _____

_____ in Year: _____

Father's name: _____ Signature: _____ Date: _____

Mother's name: _____ Signature: _____ Date: _____

Or: Step parent/Grandparent/Guardian/Partner

Other person: _____ Signature: _____ Date: _____

Other person: _____ Signature: _____ Date: _____

DIRECTIONS FOR CORRESPONDENCE

The following information is needed to ensure that correspondence is forwarded to the appropriate person(s)

Please forward all general school communication to:

☐ Father and Mother jointly
☐ Father only ☐ Mother only ☐ Other arrangements: _____

Please forward the child's school reports to:

☐ Father and Mother jointly
☐ Father only ☐ Mother only ☐ Other arrangements: _____

Is this the same for each child? Yes: ☐ No: ☐ Please specify: _____

FEE ARRANGEMENTS:

Please forward the child's school accounts to:

☐ Father and Mother jointly
☐ Father only
☐ Mother only
☐ Other arrangements: _____

Is this the same for each child? Yes: ☐ No: ☐ Please specify: _____

SCHOOL STATEMENT:

At Carinya, Jesus Christ the creator of the world is central to everything that is done in the school. The essential elements of the educational process; the home, the learner, the curriculum and the teacher are interpreted in a framework based on an understanding of the person and authority of Jesus Christ.

Our teaching methods are based on an understanding of the learner, the curriculum and the teaching process, informed by what we know about Jesus Christ.

At Carinya, students are encouraged to thankfully enjoy and use their skills and abilities to bring glory to the Lord Jesus.

I/We the undersigned parents/guardians of the child/ren on this application declare that the information given herein is full and correct to the best of my/our knowledge.

SIGNATURE BY BOTH PARENTS

Both Father and Mother must sign. If this is not possible please indicate the reason.

Father: _____
Signature

Date: _____

Mother: _____
Signature

Date: _____

SIGNATURE BY OTHER PERSONS (referred to in application)

Other Person 1: _____
Signature

Date: _____

Other Person 2: _____
Signature

Date: _____

DETAILS – MOTHER (Parent 1)	
Title: <i>(please circle as appropriate)</i> Miss Ms Mrs Dr Other:	
First Name:	Second Name:
Surname:	
Address:	Postcode:
Postal Address (if different):	Postcode:
Phone Home:	Phone Work:
Mobile:	Email:
Occupation:	Employed at:
Address:	
Marital Status:	
Languages spoken by Mother at home:	
Which church do you regularly attend (if any):	
Residency: <i>(please tick as appropriate)</i> <input type="checkbox"/> Australian Citizen <input type="checkbox"/> Australian Permanent Resident - please provide a copy of your passport and current visa <input type="checkbox"/> Temporary visa holder - please provide a copy of your passport and current visa	

DETAILS – FATHER (Parent 2)	
Title: <i>(please circle as appropriate)</i> Mr Dr Other:	
First Name:	Second Name:
Last Name:	
Address:	Postcode:
Postal Address (if different):	Postcode:
Phone Home:	Phone Work:
Mobile:	Email:
Occupation:	Employed at:
Address:	
Marital Status:	
Languages spoken by Father at home:	
Which church do you regularly attend (if any):	
Residency: <i>(please tick as appropriate)</i> <input type="checkbox"/> Australian Citizen <input type="checkbox"/> Australian Permanent Resident - please provide a copy of your passport and current visa <input type="checkbox"/> Temporary visa holder - please provide a copy of your passport and current visa	

CHILDREN IN THE FAMILY <i>eldest to youngest</i>			
Name	M/F	Date of Birth	Current School/Grade <i>(if applicable)</i>

Why do you want your child/children educated at a Christian School?
How did you hear about Carinya Christian School?

OTHER PERSON (1) - Please complete this section if another person has responsibility for children included in this application (eg. Step parent, grandparent, guardian, partner etc)	
Title: (please circle as appropriate) Mr Miss Ms Mrs Dr Other:	
First Name:	Surname:
Relationship to Child:	
Address:	Postcode:
Postal Address (if different):	Postcode:
Phone Home:	Phone Work:
Mobile:	Email:

OTHER PERSON (2) - Please complete this section if another person has responsibility for children included in this application (eg. Step parent, grandparent, guardian, partner etc)	
Title: (please circle as appropriate) Mr Miss Ms Mrs Dr Other:	
First Name:	Surname:
Relationship to Child:	
Address:	Postcode:
Postal Address (if different):	Postcode:
Phone Home:	Phone Work:
Mobile:	Email:

DETAILS OF OTHER PARENTING / CHILD WELFARE ARRANGEMENTS?
<i>Please provide details of any orders, agreements or documents in force in relation to custody, schooling and safety of the child or which may affect the enrolment and education of the child (eg. court orders, parenting agreements or arrangements, guardianship orders in relation to the child or apprehended violence orders.) (Please attach copies.)</i>
<i>If no formal document or order is in place, but special arrangements have been made regarding the custody, access, schooling and safety of the child, or which may affect the enrolment and education of the child, please provide details.</i>

ENROLMENT DETAILS FOR CHILDREN IN THE FAMILY

CHILD 1	
Given Names:	Preferred Name:
Surname:	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth:
Country of birth:	Nationality:
Does the child reside with: Mother and Father: <input type="checkbox"/> Other: <input type="checkbox"/> Please specify:	
Is the student Aboriginal and/or Torres Strait Islander? <input type="checkbox"/> No <input type="checkbox"/> Yes Aboriginal <input type="checkbox"/> Yes Torres Strait Islander	
Residency: (please tick as appropriate) <input type="checkbox"/> Australian Citizen - please provide proof, eg. Australian birth certificate, passport or certificate of citizenship <input type="checkbox"/> Australian Permanent Resident - please provide a copy of your passport and current visa <input type="checkbox"/> Temporary visa holder - please provide a copy of your passport and current visa	
Child's position in family, eldest to youngest: (please circle as appropriate) 1 2 3 4 5 6	
Languages spoken at home:	
Which church does your child regularly attend (if any):	
Present school:	Present grade:
Anticipated grade on entry to Carinya: (please tick as appropriate) EARLY LEARNING PROGRAM: <input type="checkbox"/> Gumnuts <input type="checkbox"/> Prep <input type="checkbox"/> Kindergarten <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Year 6 <input type="checkbox"/> Year 7 <input type="checkbox"/> Year 8 <input type="checkbox"/> Year 9 <input type="checkbox"/> Year 10	
Anticipated calendar year of entry to Carinya: (please tick as appropriate) <input type="checkbox"/> 2022 <input type="checkbox"/> 2023 <input type="checkbox"/> 2024 <input type="checkbox"/> 2025 <input type="checkbox"/> 2026 <input type="checkbox"/> 2027 <input type="checkbox"/> 2028	
Is there any further information about your child we should know? eg. Support in learning, literacy (Mini or MacqLit), numeracy, or social groups, medical/physical needs, sporting interests, creative talents, special interests. Please attach any information that will assist us.	

GUMNUTS/PREP CLASS APPLICATIONS ONLY:*Please tick as appropriate*

GUMNUTS 3 year old program: ☐ Monday ☐ Tuesday
PREP 4 year old program: ☐ 2 days Wednesday/Thursday
☐ 3 days Wednesday to Friday
PREP 4 year old additional program: ☐ Monday ☐ Tuesday

Do you expect your child to attend Kindergarten at Carinya Christian School? ☐ Yes ☐ No

If YES, which calendar year do you anticipate your child will commence **Kindergarten**?

Please note: Children must be toilet trained prior to commencement. Children must turn 3 years old by 30th April to commence in Gumnuts and 4 years old by 30th April to commence in Prep.

ENROLMENT DETAILS FOR CHILDREN IN THE FAMILY

CHILD 2	
Given Names:	Preferred Name:
Surname:	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth:
Country of birth:	Nationality:
Does the child reside with: Mother and Father: <input type="checkbox"/> Other: <input type="checkbox"/> Please specify:	
Is the student Aboriginal and/or Torres Strait Islander? <input type="checkbox"/> No <input type="checkbox"/> Yes Aboriginal <input type="checkbox"/> Yes Torres Strait Islander	
Residency: (please tick as appropriate) <input type="checkbox"/> Australian Citizen - please provide proof, eg. Australian birth certificate, passport or certificate of citizenship <input type="checkbox"/> Australian Permanent Resident - please provide a copy of your passport and current visa <input type="checkbox"/> Temporary visa holder - please provide a copy of your passport and current visa	
Child's position in family, eldest to youngest: (please circle as appropriate) 1 2 3 4 5 6	
Languages spoken at home:	
Which church does your child regularly attend (if any):	
Present school:	Present grade:
Anticipated grade on entry to Carinya: (please tick as appropriate) EARLY LEARNING PROGRAM: <input type="checkbox"/> Gumnuts <input type="checkbox"/> Prep <input type="checkbox"/> Kindergarten <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Year 6 <input type="checkbox"/> Year 7 <input type="checkbox"/> Year 8 <input type="checkbox"/> Year 9 <input type="checkbox"/> Year 10	
Anticipated calendar year of entry to Carinya: (please tick as appropriate) <input type="checkbox"/> 2022 <input type="checkbox"/> 2023 <input type="checkbox"/> 2024 <input type="checkbox"/> 2025 <input type="checkbox"/> 2026 <input type="checkbox"/> 2027 <input type="checkbox"/> 2028	
Is there any further information about your child we should know? eg. Support in learning, literacy (Mini or MacqLit), numeracy, or social groups, medical/physical needs, sporting interests, creative talents, special interests. Please attach any information that will assist us.	

GUMNUTS/PREP CLASS APPLICATIONS ONLY:*Please tick as appropriate*

GUMNUTS 3 year old program: ☐ Monday ☐ Tuesday
PREP 4 year old program: ☐ 2 days Wednesday/Thursday
☐ 3 days Wednesday to Friday
PREP 4 year old additional program: ☐ Monday ☐ Tuesday

Do you expect your child to attend Kindergarten at Carinya Christian School? ☐ Yes ☐ No

If YES, which calendar year do you anticipate your child will commence **Kindergarten**?

Please note: Children must be toilet trained prior to commencement. Children must turn 3 years old by 30th April to commence in Gumnuts and 4 years old by 30th April to commence in Prep.

ENROLMENT DETAILS FOR CHILDREN IN THE FAMILY

CHILD 3	
Given Names:	Preferred Name:
Surname:	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth:
Country of birth:	Nationality:
Does the child reside with: Mother and Father: <input type="checkbox"/> Other: <input type="checkbox"/> Please specify:	
Is the student Aboriginal and/or Torres Strait Islander? <input type="checkbox"/> No <input type="checkbox"/> Yes Aboriginal <input type="checkbox"/> Yes Torres Strait Islander	
Residency: (please tick as appropriate) <input type="checkbox"/> Australian Citizen - please provide proof, eg. Australian birth certificate, passport or certificate of citizenship <input type="checkbox"/> Australian Permanent Resident - please provide a copy of your passport and current visa <input type="checkbox"/> Temporary visa holder - please provide a copy of your passport and current visa	
Child's position in family, eldest to youngest: (please circle as appropriate) 1 2 3 4 5 6	
Languages spoken at home:	
Which church does your child regularly attend (if any):	
Present school:	Present grade:
Anticipated grade on entry to Carinya: (please tick as appropriate) EARLY LEARNING PROGRAM: <input type="checkbox"/> Gumnuts <input type="checkbox"/> Prep <input type="checkbox"/> Kindergarten <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Year 6 <input type="checkbox"/> Year 7 <input type="checkbox"/> Year 8 <input type="checkbox"/> Year 9 <input type="checkbox"/> Year 10	
Anticipated calendar year of entry to Carinya: (please tick as appropriate) <input type="checkbox"/> 2022 <input type="checkbox"/> 2023 <input type="checkbox"/> 2024 <input type="checkbox"/> 2025 <input type="checkbox"/> 2026 <input type="checkbox"/> 2027 <input type="checkbox"/> 2028	
Is there any further information about your child we should know? eg. Support in learning, literacy (Mini or MacqLit), numeracy, or social groups, medical/physical needs, sporting interests, creative talents, special interests. Please attach any information that will assist us.	

GUMNUTS/PREP CLASS APPLICATIONS ONLY:*Please tick as appropriate*

GUMNUTS 3 year old program: ☐ Monday ☐ Tuesday
PREP 4 year old program: ☐ 2 days Wednesday/Thursday
☐ 3 days Wednesday to Friday
PREP 4 year old additional program: ☐ Monday ☐ Tuesday

Do you expect your child to attend Kindergarten at Carinya Christian School? ☐ Yes ☐ No

If YES, which calendar year do you anticipate your child will commence **Kindergarten**?

Please note: Children must be toilet trained prior to commencement. Children must turn 3 years old by 30th April to commence in Gumnuts and 4 years old by 30th April to commence in Prep.

ENROLMENT DETAILS FOR CHILDREN IN THE FAMILY

CHILD 4	
Given Names:	Preferred Name:
Surname:	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth:
Country of birth:	Nationality:
Does the child reside with: Mother and Father: <input type="checkbox"/> Other: <input type="checkbox"/> Please specify:	
Is the student Aboriginal and/or Torres Strait Islander? <input type="checkbox"/> No <input type="checkbox"/> Yes Aboriginal <input type="checkbox"/> Yes Torres Strait Islander	
Residency: (please tick as appropriate) <input type="checkbox"/> Australian Citizen - please provide proof, eg. Australian birth certificate, passport or certificate of citizenship <input type="checkbox"/> Australian Permanent Resident - please provide a copy of your passport and current visa <input type="checkbox"/> Temporary visa holder - please provide a copy of your passport and current visa	
Child's position in family, eldest to youngest: (please circle as appropriate) 1 2 3 4 5 6	
Languages spoken at home:	
Which church does your child regularly attend (if any):	
Present school:	Present grade:
Anticipated grade on entry to Carinya: (please tick as appropriate) EARLY LEARNING PROGRAM: <input type="checkbox"/> Gumnuts <input type="checkbox"/> Prep <input type="checkbox"/> Kindergarten <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Year 6 <input type="checkbox"/> Year 7 <input type="checkbox"/> Year 8 <input type="checkbox"/> Year 9 <input type="checkbox"/> Year 10	
Anticipated calendar year of entry to Carinya: (please tick as appropriate) <input type="checkbox"/> 2022 <input type="checkbox"/> 2023 <input type="checkbox"/> 2024 <input type="checkbox"/> 2025 <input type="checkbox"/> 2026 <input type="checkbox"/> 2027 <input type="checkbox"/> 2028	
Is there any further information about your child we should know? eg. Support in learning, literacy (Mini or MacqLit), numeracy, or social groups, medical/physical needs, sporting interests, creative talents, special interests. Please attach any information that will assist us.	

GUMNUTS/PREP CLASS APPLICATIONS ONLY: <i>Please tick as appropriate</i>	
GUMNUTS 3 year old program: PREP 4 year old program: PREP 4 year old additional program:	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> 2 days Wednesday/Thursday <input type="checkbox"/> 3 days Wednesday to Friday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday
Do you expect your child to attend Kindergarten at Carinya Christian School? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If YES, which calendar year do you anticipate your child will commence Kindergarten ?	
Please note: Children must be toilet trained prior to commencement. Children must turn 3 years old by 30th April to commence in Gumnuts and 4 years old by 30th April to commence in Prep.	

Please print a further page for any extra children in the family and attach it to the application.